

① SOLVE FOR Y: $2x + 3y = 16$
 $-2x$ $-2x$

$$\frac{3y}{3} = \frac{-2x + 16}{3}$$

$$y = \frac{-2x + 16}{3}$$

② Keep going ...

LOOK Things to notice:

- Problem # circled
- Problem (Question) written out on first line
- Steps neatly shown
- Answer "boxed"
- Horizontal line separates each problem
- Work is properly labeled in upper right-hand corner